T.C. MİLLİ EĞİTİM BAKANLIĞI

PALANDÖKEN-ERZURUM

TÜRK TELEKOM NURETTİN TOPÇU SOSYAL BİLİMLER LİSESİ

E-SAFETY SCHOOL POLICY AND RULES

OUR OBJECTIVES
● Türk Telekom Nurettin Topçu Social Sciences High School, while using the internet, smart boards, computers, laptops and mobile phones with e-security studies; It aims to protect students, parents and teachers.
● Since the internet and technology are an important part of life, everyone should be made aware of the methods of managing risks and developing strategies.
● Our policy has been prepared for administrators, teachers, parents, all staff and students, and is valid for internet access and use of information communication devices.

OUR RESPONSIBILITIES
● Taking responsibility for the security of school systems and data.
● Not to install pirated/unlicensed software on devices found in or embezzled by the school. To use licensed software in the current version.
● To contribute to the development of e-security policies.
● To take responsibility for professional development by following new and developing technologies.
● Observing the danger that may occur regarding security, taking appropriate measures and communicating it to the relevant units.
● Using technology safely and responsibly.
● Take responsibility for e-security to protect the school and its contents.

SCHOOL WEBSITE:
● Türk Telekom Nurettin Topçu Social Sciences High School contains our school's address, telephone, fax and e-mail address information on our website.
● Strong security measures have been taken for our school's website.
● Student works are published with the permission of their parents.
● All content published on our site is put on the site by the publishing team after the approval of our school principal.

SHARING IMAGES AND VIDEOS:
● All shared photos and videos are shared with the permission and approval of the school administration in accordance with the school policy.
● Parents' permission is required for all student-related posts.

● In addition to the parent's permission, the student's photo is not taken and used without the permission of the student.

● Users cannot share images of school students and employees on their personal social media accounts without approval by the school authorities.

CONTENTS:

● While video conferencing is being held, it will be done on sites where all users can participate.

● Communication with other schools must be established before video conferencing can take place.

● . All content that concerns/includes school students and staff will only be open to sharing after going through the control and approval processes.

SAFE USE OF THE INTERNET AND INFORMATION DEVICES:

● All of our IT devices in our school have been made ready by taking the necessary security measures in accordance with our policy of use.

● All our staff, parents and students have been informed about the use of effective and efficient online materials and they are actively used in connection with the curriculum.

● Considering that the Internet has become one of the most important means of accessing information today, we deliver the right information to our students and teachers in the safest way.

● We have arranged our internet access according to the age and abilities of our students.

● During the academic year, students are given information on e-security and cyberbullying at certain intervals.

● Safe internet day is celebrated in our school.

● Our school implements security procedures in accordance with the provisions of the Law No. 5651 on "Regulation of Broadcasts on the Internet and Fighting Against Crimes Committed Through These Broadcasts". Antivirus application with an institutional structure is used. There is an access restriction by the MEB.

USE OF MOBILE PHONES AND PERSONAL DEVICES:

● The use of personal mobile phones by our students is prohibited during school hours.

● Our students are made aware that they should only share their mobile phone numbers with reliable people and not to share their personal information such as mobile phones with people they do not know and do not find reliable.

● Employees (teachers, administrators, staff, etc.) should continue their duties by muting or turning off their personal mobile phones during class hours.

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E-SAFETY TRAINING:

● The e-security curriculum for students is added to the annual plans of the relevant courses and students are informed about these issues.

● Students who use technology positively will be encouraged.

● February 10-11, Safe Internet Day is celebrated in our school. For this day, we have board studies and social media posts in school corridors and classrooms.

ONLINE EVENTS AND PROTECTION:

● All staff of our school will be trained and informed about online risks such as illegal content, security breaches, cyberbullying, child abuse, and personal information security.